

Minutes of the Cley Parish Council Meeting

Held at 6.30pm on Thursday 18th July 2024 in

Cley Village Hall, the Fairstead

Attending: Cllr Allen (Vice-Chair), Cllr High, Cllr Williamson, Cllr Holman, Cllr Deane and Parish Clerk Gemma Harrison.

County Cllr Eric Vardy was also present.

9 members of the public were present.

1. Welcome and to consider apologies and reasons for absence.

1.1 Cllr Allen welcomed everyone to the meeting.

1.2 Cllr Holliday (illness) and Cllr Baker (work commitment) gave their apologies, both apologies were accepted.

2. To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.

2.1 Cllr Deane stated he is a member of the Harbour Committee.

3. Minutes of the Parish Council Meeting held on 13th June 2024 to be approved.

3.1 The minutes were circulated prior to the meeting; they were PROPOSED as accurate and correct by Cllr Williamson and SECONDED by Cllr Holman and AGREED by all.

4. Matters Arising on the Minutes (for information only and not included on the Agenda).

- Bins on the Fairstead – NNDC have contacted residents, we wait to hear an update on who owns the bins.
- Water Testing (Anglian Water Community Water Testing Scheme) – Cllr Deane attended a meeting with stakeholders to discuss water testing of the River Glaven. Local groups can test the river looking for water quality and ecology. Anglian Water would give CPC the testing equipment for free if required. The testing regime takes discipline to do it properly and would rely upon volunteers. The River Glaven Conservation Group are already in possession of the testing equipment, Clerk and Cllr holliday will attend a meeting with them to see if the equipment could be borrowed to test the River Glaven. The equipment does

not test for anything sewage related. The data is being shared on the Anglian Water website with more detailed information to follow next year. GH

- Clerk to push the Anglian Water meeting back to September to allow Cllr high to attend. GH
- To note the new Parish Council website is www.cleyparishcouncil.gov.uk and the new email contact is clerk@cleyparishcouncil.gov.uk

5. Reports

5.1 Receive and Discuss Reports.

- Police Report – None.
- County Cllr Report –Cllr Vardy gave his County Report which can be seen in full at Appendix A.
- District Report – Can be seen in full at Appendix B
- Allotments – Full report at Appendix C.
- Harbour Report – Simon Read gave his report. The Open Gardens event was a huge success, over 800 people attended over the 2 days. Local businesses benefited, a profit was made of £7400 (which was split between Cley Harbour and The Wheely Boat Trust). Harbour Day will take place on 18th August 2024. It was noted Cley Mill want to re-establish the Quay Heading, Simon is discussing this with the EA and will keep CPC updated.
- Village Hall Report –It has been AGREED by the Village Hall Committee that Ruby's bench should be fixed to the ground by the wall by the Clubroom entrance. The hole in car park entrance has now been fixed. The Club Room door will be replaced. The WIFI will be enhanced next week, this will particularly benefit the Club Room. A working party has been set up to look at providing sports equipment.

Public Participation

An opportunity for members of the public to ask questions and request to speak on agenda items

- The Hilltop residents have kindly cleared the Alexanders, kept the path cleared and kept the hedging down. The sycamores on the steep bank

have been removed but the roots have been left to ensure the bank is stable. The Alexanders have been dug by hand to stop them going to seed.

- Cllr High has been feeding the calves near Cooks Marsh and noticed 9ft of water on the reed bed, Cllr High felt this was dangerous as he had to help a local resident, who nearly lost her dog in the water. Cllr High stated this was dangerous and the Clerk agreed to inform the District Council. GH

6. Planning

6.1 To approve the Planning Report for applications received since the last meeting, namely;

- PF/24/1168 Violet Cottage
- PF/24/1091 Greystones
- PF/24/1291 Claiabourne – Cllr Holman raised concerns about Church Lane and whether it could cope with the proposed development. There has been recent flooding due to the heavy rain, the road is also very narrow. Cllrs stated an engineering survey is needed to ensure the road is protected going forward. Cllrs noted this was a resubmitted planning application and asked that the Parish Council's previous comments are taken into consideration. The Village Hall Chairman (who was present at the meeting) suggested using the Village Hall as a holding point for Caiabourne. However, whilst builders are being encouraged to use the car park, there are concerns that the space is being used up by builders' vans. The Chairman has asked to look at the Code of Construction Practice with CPC and explore amending it to include a contribution to the VH Committee for car parking.

6.2 The planning report was circulated before the meeting and read aloud by the Clerk, it was PROPOSED by Cllr High and SECONDED by Cllr Deane and AGREED by all. Clerk to respond to NNDC with Cllrs comments. GH

6.3 No further planning applications have been received since the agenda has been published.

7. Finance

7.1 The payments, receipts, and bank reconciliation (Appendix D for the month of June) were circulated prior to the meeting. The payments of £3889.08 for June, the outstanding payments of £792.38 (with an additional payment of £114.46 for café expenses) and receipts of £2737.93 for June were PROPOSED by Cllr Williamson and SECONDED by Cllr High and AGREED by all. Clerk to arrange for the payments to be made. GH

7.2 The Financial Regulations were circulated prior to the meeting. They were PROPOSED by Cllr Holman and SECONDED by Cllr Deane and AGREED by all. Clerk to add a copy to the CPC website. GH

7.3 Quotes for a new Norfolk Flag were shared with Cllrs. A £130 expenditure for a flag was AGREED by all. Clerk to purchase the new flag. GH

7.4 It was AGREED by all to add Cllr Allen to online banking to provide cover when other signatories are unwell or on holiday. Clerk to arrange the online banking authorisation with Barclays Bank. GH

8. PPO Diversion (Coastal Footpath)

8.1 A discussion took place on the recent PPO consultation to correct a footpath anomaly along the coast path. It was AGREED by all to support the PPO orders. Clerk to inform NCC. GH

8.2 Cllr Allen requested a phone number for the EA to discuss the hole at the bottom of the steps near Artemis. Clerk to locate contact details. GH

9. Parish Partnership Scheme

9.1 It was noted that applications were now being received for the NCC 25/26 Parish Partnership Scheme. Cllrs were all asked to have a think on any highway/footpath improvement schemes for the next application round. Clerk to add to September's agenda. GH

10. Bench on the Fairstead to The Quay

10.1 Cllrs have been asked to consider the relocation of the memorial bench on the Fairstead, family members thought it may be better suited elsewhere. Cllrs have

asked to monitor the situation as it was felt the bench was well used. Clerk to update the resident who raised the query. GH

11. Correspondence

11.1 Handrail on Coast Path – Cllrs AGREED CPC would trim the hedge/vegetation annually if the handrails went in on both set of steps on the Coast Path. Clerk to confirm maintenance to NCC. GH

11.2 NNDC have launched a consultation on Housing Allocations. The link to the consultation will be made available on the parish website, the deadline for responses is 19th August 2024. GH

11.3 It was noted that the picnic bench is now installed on the Quay and is being well used.

11.4 The Clerk shared some information about raising awareness of Himalayan Balsam- clerk to put a copy on the website. GH

12. Second Defibrillator for the Parish

12.1 The Clerk provided an update on current funding opportunities for another defibrillator in the Parish. CPC have currently been offered £400 towards a new defib but Cllrs felt this was not enough. It was AGREED to wait until the BHF funding gets released in October. Clerk to continue looking for other funding streams. GH

13. Community Support Funding

13.1 Cllrs discussed funding opportunities for winter community grants. There is nothing available at the moment, but the Clerk will keep looking out for new opportunities. GH

14. Newgate Green

14.1 The Clerk provided an update (given by NCC) on the planned improvements to Newgate Green. The remainder funding of £1534 needed to be transferred over to NCC for the work to be programmed in. Cllrs all AGREED to pay the remaining amount owed. The costs are being part funded by CPC, NCC and donations. Clerk to arrange payment. GH

15. Hilltop Working Party Dates

15.1 Saturday 28th September 9am – 12pm was a provisional date agreed for the next Hilltop Working Party. Clerk to advertise. GH

16. Items to be included on the Next Agenda

16.1 Artemis Footpath update, handrails on footpath, Claiabourne, run off from Holt Road eroding the Green, Code of Construction Practice, Parish Partnership Scheme.

16.2 It was noted the hedge at the bottom of Town Yard needs cutting to reveal the Village Hall Car Park sign. Clerk to speak to the grass contractor to see if he can carry out the work. A reminder to also ask Kevin to cut back the vegetation from around the concrete seat. GH

16.3 It was noted that the ditches require clearing along Church Lane and the hedge on Town Yard is now very overgrown once again. Clerk to contact the landowner. GH

17. Time and Date of Next Meeting; Thursday 12th September 6.30pm in Cley Village Hall.

Meeting ended 19.47

Appendix A

NCC Report

Get creative with the Summer Reading Challenge at Norfolk libraries

With the school holidays just around the corner, you may already be trying to think of ways to keep children occupied. Look no further than the Summer Reading Challenge, which launched in Norfolk libraries on Saturday (6 July).

All children aged four to 11 are invited to take part in this year's challenge, Marvellous Makers, which celebrates children's creativity and storytelling abilities.

Developed by The Reading Agency in partnership with Create, a leading arts charity, and public libraries, children are being encouraged to explore new books and stories while taking part in free activities - from arts and crafts to music, dance and more.

When children sign up, they receive a free pack that follows the Marvellous Makers characters as they try to find creative objects that have gone missing thanks to a cheeky squirrel. Each time children finish a book they can collect a special sticker from the library to add to the pack. On completion of the challenge, children will receive a certificate and a medal.

The library service recommends reading around six different books, but children can set their own reading goals. There is also a mini-challenge available so that pre-school children don't miss out.

You can take part at your local library, where children can borrow and read books, eBooks and audiobooks of their choosing. For inspiration about what to read, there's a Marvellous Makers booklist, which includes picture books, early readers and non-fiction books. But children can read anything as part of the challenge – from comics to recipe books – so they don't have to stick to the booklist.

Taking part also significantly helps improve children's reading confidence, which is so important ahead of their return to school in the autumn.

To take part in the Summer Reading Challenge, just drop into your local library and ask to register your child. If you are not already a member of the library, joining is free and easy (you will need to bring proof of address, such as a utility bill). Children will receive their own library card and there are no overdue fees on children's library cards.

If you can't make it to a library, children can also take part via the official Summer Reading Challenge website, where they can sign up for a free challenge profile and get book recommendations.

In 2023, more than 11,000 children took part in the Summer Reading Challenge in Norfolk, helped by schools across the county getting behind the challenge.

You can find out more about the Summer Reading Challenge including all the activities on offer in Norfolk libraries at www.norfolk.gov.

Norfolk and Suffolk awarded joint Local Visitor Economy Partnership Status

Norfolk and Suffolk have joined the new national framework of VisitEngland-accredited Local Visitor Economy Partnerships (LVEP) after a successful bid by Visit East of England supported by Norfolk County Council and Suffolk County Council.

Developed and administered by VisitEngland, the national portfolio of strategic and high-performing LVEPs support collaborative working locally and nationally on shared priorities and targets to grow the local visitor economy.

The creation of LVEPs was part of the UK Government's response to the recommendations of The de Bois Review: an independent review of DMOs in England, to reshape destination management across England, reducing fragmentation and bringing coherence to its DMO landscape. Visit East of England chair Andy Wood said, "We're delighted that Suffolk and Norfolk County Councils have worked with us to make this successful joint LVEP application. We've brought together all the destination organisations and local authorities in the past few years, and this excellent news means we can grow that collaborative approach and deliver more for what is our largest industry sector and biggest employer."

As well as a nationally recognised official status, LVEPs have access to resources and guidance from VisitBritain/VisitEngland in areas including expert advice, dedicated toolkits and training programmes in areas ranging from product distribution, accessibility and sustainability to business support and marketing. An important strand of support will be highlighting available Government funding streams as well as developing and providing a 'toolkit' to help LVEPs with bids to those streams.

Working together, the LVEPs are ensuring England continues to be a compelling destination for both domestic and international visitors. As Suffolk-Norfolk is established as a LVEP, VisitEngland will provide ongoing support including a dedicated regional lead

Improved sexual health awareness leads to increase in STI testing across Norfolk

Testing for sexually transmitted infections (STIs) is on the rise in Norfolk, amid increased public awareness about the importance of sexual and reproductive health.

A report, presented to Norfolk County Council's People and Communities Committee, revealed that there was a 3.3% increase in testing for STIs across the county in 2023.

The increase in testing for chlamydia (excluding the National Chlamydia Screening Programme, (NCSP)), gonorrhoea, syphilis, and HIV, was higher than that seen in the East of England region (3.1%) though lower than the 8.4% increase seen in England.

Alongside the increase in testing, new STI diagnoses (excluding those from the NCSP) rose by 2.1% - however this remains markedly below the increase in England (8%).

The report also contains findings on the county's long-acting reversible contraception (LARC) rate, showing that prescription per 1,000 of the resident female population aged 15-44 years increased to 54.1 (from 46.5 in 2021), which is markedly higher than the England (44.1) and East of England (43.8) rates.

Conversely, Norfolk's abortion rate per 1,000 resident female population aged 15-44 years increased to 15.8 in 2021 (from 15.1 in 2020). This remains below both the England (19.2) and East of England (17.8) rates.

The paper shows that young people aged 15-24 in Norfolk bear the highest burden of newly diagnosed STIs and are more likely to become re-infected.

Meanwhile the recent trend of new HIV diagnoses shows no significant change and late HIV diagnosis remains an issue both in the general population and among gay, bisexual, and other men-who-have-sex-with-men (GBMSM).

The figures come as Public Health works towards a five-year vision for Norfolk to ensure residents can make safe, informed choices regarding their reproductive and sexual lives, to know where to access contraception and STI services, receive timely intervention, and to live well regardless of who they are or where they reside.

Wet summer raises autumn flood risk in Norfolk

The Norfolk Strategic Flooding Alliance (NSFA) , 23 July 2024

09:27

Residents are being urged to think how they can protect their homes from flooding after a wet spring and cool summer is set to bring the threat of rising waters to Norfolk earlier than normal this year.

The three months to June saw abnormally high levels of rainfall in the country, compound the previous six months' worth of exceptional rain: as a result, this year Norfolk is at risk of flooding faster and earlier than in previous years.

Groundwater levels remain high, while Environment Agency readings show that East Anglian river flows in June were up to 172% the long term average as additional water remains trapped in the system.

Using the summer months to check your house and prepare for possible flooding may make the difference between thousands of pounds of flood damage and keeping your home and family safe.

Henry Cator, Chair of the Norfolk Strategic Flooding Alliance (NSFA), said: "For many people in Norfolk the memory of last winter's floods is still fresh, but because of the wet spring and summer we've experienced we have no time to relax. There's a real chance of flooding earlier than usual this year, which means homeowners can't afford to wait until the autumn to prepare: we all need to start thinking, planning and acting now to keep our properties safe and dry this winter."

High groundwater levels mean there is less capacity for water to be soaked into the ground, making alternative means of moving water away from your home even more important. Guttering, ditches and drains need to be free of blockages to avoid water building up around your home, while installing water butts can give your property additional storage to avoid water pooling on the ground.

Owners of properties in at risk areas can also made additional preparations. This range from simple approaches, such as keep valuables upstairs and keeping bricks stored ready to raise up furniture in the event of a flood, to investigating the wide range of property flood resilience products available, from emergency barriers and self-expanding sandbags to non-return valves for household drainage pipes and waterproof front doors.

We've all noticed the poor weather we've had and the lost opportunities for BBQ's and other outdoor pastimes this summer.

When rain falls over winter, it soaks down through the ground to join the groundwater. As more and more rain falls, the groundwater levels get higher and higher, leaving less capacity for subsequent rainfall to be soaked up. In most years the warm, dry weather through spring and summer allow the groundwater to return to normal levels before the more intense rainfall of the autumn arrives.

This year, groundwater levels remain high across East Anglia, with all catchments demonstrating above normal, notably or exceptionally high levels compared to the long-term averages. When intense rainfall begins, this leaves less capacity for the water to be soaked up by the ground, increasing the risk of flooding.

Appendix B

District Councillor's Report July 2024

From NNDC:

Coastal

Eastlaw is hoping to recruit for a coastline and climate change transition lawyer on a fixed term basis to support the Coastwise initiative on coastal erosion.

Cromer and Mundesley Coastal Protection schemes are proceeding, with rock placement ongoing in Cromer and due to start in Mundesley.

Planning

The General Election has delayed the release of the post hearings letter from the Planning Inspector. This will cover what's next for the new Local Plan.

82% of voters in the recent Wells Neighbourhood Plan voted in favour of the plan.

The £9.6 Nutrient Neutrality Mitigation Scheme, of which NNDC is a part, is open for bids to create solutions to the problem of excess phosphorus and nitrogen in our waterways caused by new housebuilding. This is important as the new government indicates a focus on building new homes and infrastructure.

Watch out for an upcoming consultation on the National Planning Policy Framework as it contains some important protections for our protected landscapes we would not want to see lost.

Benefits

During April to July the Financial Inclusion team identified over £750k per annum of missed benefits and income for residents. They have also identified over £66k of missed Council Tax Support and missed Council Tax discounts.

We continue to administer Discretionary Housing Payments to support tenancies, prevent homelessness and allow residents to stay in their community. There is £100k

to support households.

Do get in touch with me if you think you might be eligible for any of these.

You can also contact NNDC Social Prescribers for questions about isolation, finances, benefits, legal matters, and power of attorney.

Housing

There are 2367 households on the housing list. Homelessness is still an issue. Almost half are due to loss of a private tenancy. However, the good news is there is a 25% reduction in households in temporary accommodation from last year.

NNDC are consulting on reviewing its Housing Allocations Scheme. This proposes to make changes in the way applications for social housing are assessed and prioritised. to determine who can join the housing register.

The consultation which runs till 19th August can be found at

<https://north-norfolk.gov.uk/tasks/consultations/housing-allocations-scheme-consultation/>

59 affordable houses should come on stream this year.

If your house needs adaptations to allow you to remain living in it there are increased Disabled Facilities Grants available so please get in touch.

Licensing

A driver knowledge test has been prepared for new drivers of Private Hire and Hackney Carriages. This replaces the current interview process and covers the Highway Code, geographical knowledge of the district etc.

Finances

The predicted out-turn for last year was a deficit of £0.9m. Future budget funding shortfalls are expected for this financial year and officers are looking at how services can be delivered more efficiently.

Estates

Work on rebuilding the Albert Street car parks begins soon and will last 12 weeks.

Sustainable growth

NNDC will be allocated its full amount of the UK Shared Prosperity and Rural England Prosperity Funds. So far £600k has been offered with £400k match funding from private investment.

Customer service

Waiting times for customer service increased significantly before the General Election with requests for postal votes etc and will remain high for a while.'

Blakeney Surgery

Holt Medical Practice is working with Blakeney Parish Council to find an alternate venue for medicines collection. We have chased our submission to the Secretary of State for Health requesting his intervention against the closure.

Dentistry

You can book an urgent appointment for dental pain via 111. The nearest urgent clinic for us is Fakenham. The system is working but the numbers coming from our area are small so please do spread the word. The Dental Bus for remote and rural areas is still only an idea which is disappointing.

Appendix C – Allotments

It's been an exciting Month despite terribly wet weather at the allotments.

Firstly a big thank you to Gilly with the idea having a manned stall on one of the allotments opened for the Open Garden Days, what a success was that, a thank you to all the holders who donated for the plant table and others who gave plants etc, it was a very good sunny hot day and a lot of folk through on the Saturday, we couldn't keep up with picking gooseberries, berries and the big thing Gilly's sweet peas and others, and the Hollyhock seeds, we will be collecting more of those I am sure. We had posters on the plots advertising plots etc, a lot of folk on holidays but locals from other villages and allotments asking about our allotments and how great they are, when we were clearing up the first day some of us got together with the wine out really lovely, with more folk still coming through after closing time.

The second day was not so good weather way and quite damp and cold hard to believe how good it was the day before, still a lot of folk round though and before opening again, the total of two days taken around £264.00 I believe but been handed in to Gemma who have the final total on the manned stall.

The plants that were left have been put on the stall and this month the stall made £28.42, still a few plants on there.

We have given a big thank you to Andy Williamson for strimming and covering the Plot next to him and carol, also James Scargill for cutting all the rest with a cutter and looks a lot better. The first plot has been let and another one will be covered soon.

We have let another plot which one holder has given up, on it already who saw the posters and allotment on open days so how brilliant was that the posters worked.

Ready for the next month with the allotments, more holders are taken our advice to keep their paths clear, and we need that as Roy should not have to do what he has been doing path wise.

Appendix D – Bank Reconciliation

Cley Parish Council

3 July 2024 (2024-2025)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 30/06/2024

Cash in Hand 01/04/2024 13,972.63

ADD

Receipts 01/04/2024 - 30/06/2024 12,094.91

26,067.54

SUBTRACT

Payments 01/04/2024 - 30/06/2024 6,971.00

A Cash in Hand 30/06/2024 19,096.54

(per Cash Book)

Cash in hand per Bank Statements

Petty Cash 30/06/2024 0.00

Community Account 1 30/06/2024 5,913.10

Business Premium Account 30/06/2024 5,214.58

Community Account 2 31/05/2024 7,968.86

19,096.54

B

Less unrepresented payments

Plus unrepresented receipts

Adjusted Bank Balance 19,096.54

19,096.54

A = B Checks out OK