

Minutes of the Cley Parish Council Meeting
Held at 6.30pm on Thursday 9th January 2025 at
Cley Village Hall, the Fairstead

Attending: Cllr Holliday (Chairman), Cllr Allen, Cllr High, Cllr Williamson, Cllr Holman, Cllr Baker, Cllr Deane and Parish Clerk Gemma Harrison.

4 members of the public were present.

1. Welcome and to consider apologies and reasons for absence.

1.1 Cllr Allen welcomed everyone to the meeting. Cllr Holliday temporarily left the meeting to collect a tile sample for discussion later.

1.2 County Cllr Eric Vardy sent his apologies.

2. To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.

2.1 Cllr Baker and Cllr Deane stated they are members of the Harbour Committee.

3. The minutes of the Parish Council Meeting held on 12th December 2024 to be approved.

3.1 The minutes were circulated prior to the meeting; they were PROPOSED as accurate and correct by Cllr High and SECONDED by Cllr Baker and AGREED by all.

4. Matters Arising on the Minutes (for information only and not included on the Agenda).

- Newgate Green Works – The date for the planned works has not been confirmed, Clerk to keep chasing NCC for a date. **GH**
- Hardship Support – £1400 in generous donations have been received, vouchers will be distributed to those needing help. Anyone wishing to donate or in need of support should contact the Clerk.
- Toad Watch – Toad Watch will start again next month; the rota has been drafted. There are 3 signs remaining, it was AGREED Cllr Deane will put the signs up along the Coast Road and Glandford Road by the 1st of February. **RD**
- Defib training – unfortunately the defib session due to take place on 20th January has been postponed. The new date will be advertised in due course.

Cllr Holliday joined the meeting and Chaired the meeting from 18.35pm

Public Participation

An opportunity for members of the public to ask questions and request to speak on agenda items

- A member of the public asked to speak during the planning item.
- Tim Schofield the consultant for Arcady was present and stated that he was available to answer any questions under the planning item, if needed.
- A member of the public stated they were willing to donate some protective ground mats to the Parish Church, the news was welcomed by Cllrs.

5. Planning

- 5.1 The planning report, for all planning applications received since the last meeting, namely; RV/24/2583 Forge House, PF/24/2691 Taylors Barn and RV/24/2699 Swan Lodge Barn, were circulated prior to the meeting. All Cllrs AGREED to defer the 3 applications because the site visit for Forge House had only just been held, and both the Taylors Barn and Swan Lodge applications had only just been received. The applications will be discussed under delegated powers and agreed via email, Clerk to ask for an extension from NNDC. GH
- 5.2 The roof tile sample (as proposed as part of the Arcady application RV/24/2299) was circulated to Cllrs. Cllrs considered the colour to be much better than what was previously circulated. Cllr Allen PROPOSED CPC withdraw their holding objection to the proposal, Cllr Deane SECONDED the motion which was AGREED by all. Clerk to respond to NNDC.

6. Reports

6.1 Receive and Discuss Reports.

- Police Report – PC Graham Gower-Smith reminded everyone to ensure sheds and garages are secured. Advice on additional security measures can be found on the Parish Council Website. GH
- District Report – See Appendix A.
- Allotments – Clerk to canvas opinion on the date for the next allotment meeting from WhatsApp.
- Harbour Report – Carols on the Quay a great success.
- Village Hall Report – The Christmas Fair was a huge success and a new door for the Clubroom has been fitted.

7. Finance

7.1 The payments (£1340.220, receipts (£1954.42), and bank reconciliation (Appendix B) for December were circulated prior to the meeting and shared with Cllrs in the meeting. The finance was PROPOSED by Cllr Williamson and SECONDED by Cllr Holliday and AGREED by all. Clerk to make the payments owed. GH

8. Correspondence

8.1 Thefts from storage buildings – As per the Police Report the Clerk will post the Police information on the parish website and circulate on the village email. GH

8.2 It was noted that a political Group will be visiting Cley from the Netherlands on 10th February. A visit with Cley Harbour, the Heritage Walk and the NWT Visitor Centre is planned.

9. Loke Maintenance

9.1 Cllr Allen has found a contractor who is willing to cut the Lokes twice a year for £30 per hour. It was AGREED Lokes should be inspected in the Spring prior to the first cut.

9.2 Riverside House – the fence has been repaired.

10. Toilet on the Beach

10.1 It was AGREED to reapproach NWT and request a temporary toilet for the summer months on the beach. Cllr Holliday will contact the centre manager and request a meeting VH.

11. SAM2

11.1 The SAM2 was on Glandford Rd last year, the average speeds were 28.1 mph with 360 cars a day. Old Woman's Lane was very similar. Blakeney Hill is still the worst area for speeding. The SAM2 was also placed on Holt Road the second time last year, there was an average of 24.6 mph, and a daily count of 1100 vehicles. This data mirrors the data from the first data collection.

11.2 It was noted that traffic approaching the green seemed to be speeding and that the SAM2 might be better placed positioned targeting traffic before the green as they travel out of the village.

11.3 Cllr Deane has been charging the batteries and re-positioning the SAM2. Clerk to add solar panels for SAM2 to the agenda next month and also to discuss employing someone to move the SAM2 on a long-term basis.

12. Cleaning the Village Gates

12.1 Cllr Holman stated the village gates need cleaning, but they should be cleaned in May when the weather is better. It was AGREED by all to clean the gates in late Spring.

13. Forward Work Programme

13.1 It was AGREED to put together a work programme for the next few years. Cllr Deane requested a separate meeting (possibly via Zoom) to discuss ideas. Suggestions such as additional bus stops and repairing heritage walls were mooted. Clerk to arrange a separate meeting to discuss possible projects. GH

14. Items to be included on the Next Agenda

14.1 Guest Speaker – Planning proposal for Woodcock Yard, Cley, Green Lane overgrown to Swan Lodge, Sam2 solar panels, pot holes, gabions on the Quay, second defib and how to spend the generous donation of £500 received from a member of the public.

15. Time and Date of Next Meeting; Thursday 13th February 6.30pm in Cley Village Hall.

Meeting finished 19.19pm

Appendix A

District Cllrs Report January 2025

All best wishes to everyone for a peaceful and happy New year.

From NNDC

Coastal

The new Climate Change and Coastal Transition Lawyer is in post and working to identify legislation policy and coarse law to ascertain how councils can help businesses, homes and infrastructure away from the coast.

The rock defences on Cromer beach have been completed. The Mundesley rock placement is ongoing.

Planning

The new National Planning Policy Framework has been published with a revised annual target for North Norfolk for housebuilding of 932. This is approximately double what has been built in the district in previous years.

31 new homes have been built through the mitigation to nutrients in watercourses by upgrading of householders' septic tanks to new ones which release less nutrients.

I am now NNDC's representative on the board overseeing the Norfolk wide Green Infrastructure and Recreational Impact Avoidance Mitigation Strategy (GIRAMS). This strategy addresses the mitigation of increased recreational impact on Habitats Sites (such as the salt marshes) in our area.

Cabinet has approved the revised Planning in Health Protocol which recognises the need for greater collaboration between local planning authorities, health service organisations and public health departments in planning for further growth.

The time limit for enforcement action against an alleged planning breach has been extended to 10 years.

Benefits

We are still very keen to identify residents eligible for pension credit. To check your eligibility for pension credit go to gov.uk/pension-credit, call 0800991234, or contact the Financial Inclusion team ([financial.inclusion@ north-Norfolk.gov.uk](mailto:financial.inclusion@north-Norfolk.gov.uk) or 01263516221).

The financial Inclusion team are absolutely the best place to start for any money worries, problems paying bills etc. They have claimed over £1.4mill in missed benefits or funding for residents. They also might be able to put you in touch with help to fill your oil tank and can help you obtain other benefits and allowances eg disability living allowance.

Households will be contacted by the Benefits Team if they are eligible for payments under the Household Support Fund.

Discretionary housing payments are available for rent arrears, rent deposit, moving costs and on going rent shortfall. So far 91 households have been helped.

Housing

As of 31st October 2024, there were 2315 households on the council waiting list, with 483 having the most urgent housing needs. In comparison, only 196 houses were let from 1st April to 30th November. As of 30th November, there were 207 open cases of households at risk of homelessness and 60 households in temporary accommodation. NNDC now owns 25 units for temporary accommodation which is far preferable to nightly paid accommodation.

Two rural housing schemes were opened this summer and four more are in build, and new affordable homes are coming on stream in Holt. Planning applications for two large affordable housing sites and with a high percentage of affordable homes have also recently been approved. The housing adaptation scheme has funding, so do please come forward if you need modifications to stay in your own home. Not all grants are means tested so you may be eligible! Urgent home repairs (eg emergency boiler replacement) are also covered. Contact me if you have any questions.

Environment

An abandoned vehicle needs to be in place 21 days before it is considered abandoned, unless burnt out or dangerous. Abandoned vehicles can be reported via the website, search for 'abandoned vehicle'.

Licensing

There has been an increase in requests for taxi licences, to the extent a new licensing team member is required.

Leisure

All 6 blue flag North Norfolk beaches (Cromer, East Runton, Mundesley, Sea Palling Sheringham and West Runton) have had their bathing water classified as excellent which means they can be put forward again for blue flag status.

Finance

The end of year forecast for 2024/25 is for a £995k deficit. This is largely made up of additional borrowing costs and the cost of temporary accommodation.

NNDC is still in discussion with NCC as to how a proportion of the additional council tax on second homes can be put towards social housing.

Customer service

The average wait time to contact Customer Services at NNDC has come down to 6 mins 19 secs in November.'

Blakeney Surgery

The planning application for a 24hr medicines vending machine at Blakeney Village Hall has been approved. I've asked for an update as to how long Blakeney surgery will remain open for medicines collection and will let you know.

Boiler Upgrade Scheme

Through the Government sponsored Boiler Upgrade Scheme you can get a grant of £7.5k towards replacing a fossil fuel heating system with a heat pump, or £5k towards replacing with a biomass boiler. This grant is not means tested. Visit <https://www.gov.uk/apply-boiler-upgrade-scheme/print> for more information.

Appendix B

Cley Parish Council

7 January 2025 (2024-2025)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 31/12/2024

Cash in Hand 01/04/2024 13,972.63

ADD

Receipts 01/04/2024 - 31/12/2024 27,896.59

41,869.22

SUBTRACT

Payments 01/04/2024 - 31/12/2024 20,713.42

A Cash in Hand 31/12/2024 21,155.80

(per Cash Book)

Cash in hand per Bank Statements

Petty Cash 31/12/2024 0.00

Community Account 1 31/12/2024 6,015.38

Business Premium Account 31/12/2024 5,253.65

Community Account 2 31/12/2024 9,886.77

21,155.80

B

Less unrepresented payments

Plus unrepresented receipts

Adjusted Bank Balance 21,155.80

21,155.80

A = B Checks out OK