

Minutes of the Cley Parish Council Meeting

Held at 6.30pm on Thursday 18th January 2024 in the Club Room at

Cley Village Hall, the Fairstead

Attending: Cllr Holliday (Chairman and NNDC District Cllr), Cllr Allen (Vice-Chairman), Cllr High, Cllr Williamson, Cllr Holman, Cllr Deane, Cllr Baker and Parish Clerk Gemma Harrison. 5 members of the public present.

1. **Welcome and to consider apologies and reasons for absence.**
 - 1.1 Cllr Holliday welcomed everyone to the meeting.
 - 1.2 County Cllr Eric Vardy sent his apologies.
2. **To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.**
 - 2.1 Cllr High lives on Newgate Green.
 - 2.2 Cllr Baker and Cllr Deane are members of the Harbour Committee.
3. **Minutes of the Parish Council meeting held on 14th December 2023 to be approved.**
 - 3.1 The minutes were circulated prior to the meeting. They were PROPOSED as accurate and correct by Cllr Holliday and SECONDED by Cllr Williamson and AGREED by all.
4. **Matters Arising on the Minutes (for information only and not included on the Agenda).**
 - Curloo Door – issues were reported regarding the Curloo Door with the door frame touching the edge of the door. Clerk to ask CL to take a look. A new letter box is needed. Clerk to arrange for a letter box to be delivered to Cllr Allen for him to install.
GH/RA
 - Highway Issues – NCC are looking into clearing the ditches as they are currently full of mud and contributing to flooding. The drain by the Church wall was noted as particularly bad. There is a pothole in the middle of the road outside Picnic Fayre and one on Town Yard, and outside Waterings on the left-hand side. The wall is still damaged, and the rubble has been placed on the triangle on the Bridgefoot crossroads. Clerk to report to Highways as part of the quarterly inspection. GH

5. Reports

5.1 Receive and Discuss Reports.

- Police Report - None received.

- NNDC District Report - see Appendix A.
- NCC Report – see Appendix B. Clerk to ask Highways whether Holt Hill could be considered once again to be gritted. GH
- Allotments – Clerk to send updated plan to Cllr Williamson and Cllr Holman. GH
- Harbour Report – Works have been programmed for the 5th Feb – 9th Feb for the desilt of the last section of the river.
- Village Hall Report - None received.

Public Participation

An opportunity for members of the public to ask questions and request to speak on agenda items

- A member of the public asked about having an allotment meeting. Clerk to send email out for Spring Allotment Social and an allotment meeting. GH
- Social media – Clerk to advertise highway inspection on Facebook. GH
- A member of the public asked a question about Blakeney surgery – A meeting is taking place on 13th February to discuss the proposed closure.
- A member of the public reported that there have been Tankers from the Glandford Sewage Treatment Works since 16th December to date. Clerk to ask Anglian Water if there has been a storm overflow recently. GH

6. Planning

6.1 To note the decision for NMA/23/2443 Swan Lodge – APPROVED

6.2 To note PF/23/2385 Claiabourne has been WITHDRAWN.

6.3 The planning application for 4 Glandford Road PF/23/2616 was circulated prior to the meeting and plans studied in the meeting. Cllrs felt the porch was outside the building line. There was some discussion about the roof lights in the extension and agreed smart glass should be used. Cllr Deane PROPOSED no objection, this was SECONDED by Cllr Holliday and AGREED by all, except Cllr Williamson and Cllr High who abstained. Clerk to respond with no objection and include the comments regarding the porch and smart glass. GH

7. Finance

7.1 The payments in December of £2828.97, the payments due of £448.17, receipts of £1946.62 and bank reconciliation (Appendix C) were circulated prior to the meeting. The

payments were PROPOSED by Cllr Roy Williamson and SECONDED by Cllr Richard Deane and AGREED by all. Clerk to arrange for the payments to be made. GH

8. Correspondence

8.1 Streetscene Inspectors out in Cley from 12th February. Highway defects to be reported to the Clerk.

8.2 Serious Violence Duty – engagement exercise from Norfolk Police regarding views and experience on serious violence in Norfolk.

8.3 CPRE – Light Pollution Planning Clause has been recirculated.

8.4 Anglian Water – Answers from PC Meeting, Clerk to put on the website. GH

8.5 Town Yard – overgrown yew needs cutting back. Cllr Allen to remind the owners to cut back the tree. RA

9. Biodiversity Policy

9.1 The draft Biodiversity Policy was circulated prior to the meeting. Cllr Allen suggested meeting via Zoom to discuss the policy in more detail. Clerk to arrange the meeting. GH

10. Neighbourhood Plan

10.1 The Clerk gave an update on the Neighbourhood Plan. Policies are being drafted using the information gathered from the drop in and evidence base provided by Purcell. A public consultation is planned for the Spring.

11. Items to be included on the Next Agenda – Heath Road on the Hangs Clerk to contact PROW Officer to report the narrow gap in the hedge. Toilet in the Beach Car Park, Neighbourhood Plan, Biodiversity Policy.

12. Time and Date of Next Meeting; 6.30pm Thursday 8th February in Cley Village Hall.

Meeting ended 19.30pm

Appendix A – District Report

Just a quick update from NNDC as there is no Full Council meeting this month.

Planning- Cabinet agreed to adopt the draft Glaven Valley Conservation Appraisal.

Business- NNDC is holding a Business Event at its Cromer Offices, 8-10.30 am Tuesday Jan 30th. This is an opportunity for those in business to discuss how business, local partners and NNDC can better engage and collaborate. It will be an opportunity to meet with representatives from Norfolk County Council, key businesses in the area and those representing business and skills interests.

Refreshments will be available. Tickets are available at event rite

www.eventbrite.co.uk/e/north-norfolk-business-event-tickets-794067576497

Coastal- there will be a drop in cafe at Oddfellows Hall in Sheringham Weds Feb 7th 2-7pm. This is an opportunity to meet the Coastwise team from NNDC and learn how we can work together to prepare for coastal erosion.

Health - There will be a SEND (Special Educational Needs and Disabilities) engagement event at the Community Centre in Sheringham Weds Jan 31st 10 am-12. This is a great opportunity to find out about the new SEND strategy and learn more about services and support available. The eventbrite booking link is www.eventbrite.co.uk/norfolk-area-send-strategy-community-engagement-2932819

Appendix B – NCC Report

Twenty-seven brand new gritters to join Norfolk's fleet

Twenty-seven brand new gritters will be taking to the roads for the first time later this winter in a £3,238,000 boost to the annual push to help keep Norfolk moving safely during the winter months.

The news comes as crews completed their first gritting runs of the season at the weekend, treating routes in the west, inland north and south and east coast areas of the county.

Norfolk's fleet of 58 winter vehicles treat 2,200 miles of roads on each full 3-hour gritting run. All A and B-class roads and some C-class roads are treated with a focus on commuter and major bus routes and as far as is possible one route into all villages. Our salt domes are fully stocked, crews are ready to go, and our experienced highway team are keeping a close eye on weather sensors and detailed specialist forecasts that that help inform where and when gritting will be taking place.

To help keep people moving around safely this winter, however they choose to travel, we'll again be providing information and advice on social media with the hashtag #NorfolkWinter.

Find more information on our website here: www.norfolk.gov.uk/winter

SHORT BREAKS FOR CHILDREN WITH DISABILITIES

Proposals to increase the range of short breaks for children with disabilities and open them up to siblings and other family members are to be discussed by councillors tomorrow.

Norfolk County Council wants to change how it supports children with disabilities, by funding short breaks that best meet children's needs, are closer to their homes and can support their wider family. It follows consultation over the summer, which looked at moving from a model that assigns a specific budget to a family, based on a child's disability, to a new approach that would look at a child's needs and work with their family to find the right activities to help them flourish.

The budget for short breaks will continue to be £3.5m per year and the council has pledged that children will not have their activities reduced. The approach, which is also used by other local authorities, is much more focused on children's outcomes and interests, rather than their disability. It also means the council has greater flexibility to buy services for multiple children from some activity providers, meaning that more children could benefit from a break.

The council wants to expand the activities it buys for families, to offer more options and flexibility. This might mean changes in some of the funding parents receive to buy activities directly, but the value of the package of breaks will remain the same, or increase.

Part of the council's strategy is also to support existing activity providers to support children with disabilities, where it is appropriate for the needs of the child, so that they can access fun inclusive activities in their own community alongside their peers.

The proposals and the feedback from public consultation will be discussed by the council's People and Communities Select Committee when it meets on 17 November.

Cllr Fran Whymark, Chairman of the People and Communities Select Committee, said: "Short breaks provide fun activities for children and respite for their families. We know that they are a real lifeline for families, which is why it's important that we get any changes to what we are offering right and why we consulted with families who use the service before implementing any changes.

"I welcome any proposal which focuses on looking at what is best for individual children, and their families, and which provides greater choice and more local activities, particularly given the rural nature of Norfolk."

Norfolk County Council ran a consultation with families between 27 June and 2 August and had more than 200 responses, 43% of people agreed or strongly agreed with a change in the assessment process and 31% disagreed or strongly disagreed. The remainder didn't answer, didn't agree or disagree, or didn't know. Eighty-two percent agreed or strongly agreed that activities should be opened up to family members, including siblings.

If agreed, the changes would apply to new children accessing short breaks from April 2024. Other children would move to the new model gradually, as their package comes up for review.

County Deal for Norfolk update for a directly elected Leader.

At a full council meeting on 12 December 2023, Councillors accepted a £600 million devolution deal for Norfolk. The deal will also mean that decisions can be taken in Norfolk, for Norfolk.

The council voted to accept a county deal devolution agreement with the Government to transfer significant funding, powers and decisions to Norfolk.

Government funding will start transferring to Norfolk next summer if councillors vote in July 2024 to stage the first election for a leader in May 2025.

The full council agreed the following recommendations:

Council:

- Recognises the work carried out during 2023 to consult with the public, inform Members and prepare plans in relation to the 'in-principle' County Deal brought to Council in January this year
- Commends the work undertaken by the Leader and Officers to secure additional benefits for the Norfolk County Deal and resolves that the Deal should be accepted
- Agrees that the election for the Directly Elected Leader should be held alongside the county council elections in May 2025 to enable the widest possible engagement with the electorate

- Agrees that the resolution adopting the new governance arrangements should be brought to the Full Council meeting on 23 July 2024 to facilitate that election date

Appendix C – Bank Reconciliation

Cley Parish Council

14 January 2024 (2023-2024)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

Bank Reconciliation at 14/01/2024

Cash in Hand 01/04/2023 12,959.34

ADD

Receipts 01/04/2023 - 14/01/2024 28,817.03

41,776.37

SUBTRACT

Payments 01/04/2023 - 14/01/2024 24,187.59

A Cash in Hand 14/01/2024 17,588.78

(per Cash Book)

Cash in hand per Bank Statements

Petty Cash 13/12/2023 0.00

Community Account 2 13/12/2023 7,087.54

Business Premium Account 13/12/2023 5,175.79

Community Account 1 13/12/2023 5,416.95

17,680.28

B

Less unrepresented payments

Plus unrepresented receipts

Adjusted Bank Balance 17,588.78

58.50

17,530.28

150.00

A = B Checks out OK