

## **Minutes of the Cley Parish Council Meeting**

**Held on Thursday 13<sup>th</sup> July 2023 at Cley Village Hall, the Fairstead**

**Attending:** Cllr Holliday (Chairman and NNDC District Cllr), Cllr Allen (Vice-Chairman), Cllr High, Cllr Williamson, Cllr Holman, Cllr Baker, Cllr Deane and Parish Clerk Gemma Harrison.

15 members of the public present.

### **1. Welcome and to consider apologies and reasons for absence.**

1.1 Cllr Holliday welcomed everyone to the meeting and stated that the meeting was being live streamed via Zoom.

1.2 County Cllr Eric Vardy gave his apologies.

### **2. To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.**

2.1 Cllr High declared an interest in Newgate Green and Cllr Baker stated that he is a member of the Harbour Committee.

### **3. Minutes of the Parish Council meeting held on Thursday 8<sup>th</sup> June 2023 to be approved**

3.1 The minutes were circulated prior to the meeting; they were PROPOSED as accurate and correct by Cllr Baker and SECONDED by Cllr Williamson and AGREED by all.

### **4. Matters Arising on the Minutes (for information only and not included on the Agenda)**

- Phone Box Refurbishment – In progress.
- SAM2 – Handover in progress.
- Neighbourhood Plan – September there will be a public meeting whereby CPC will share with residents the outcome of the research undertaken by Purcell.

### **5. GUEST SPEAKER: Tim Schofield (Planning Consultant) – Arcady New Replacement Dwelling**

5.1 Tim Schofield presented initial thoughts around a proposed new dwelling on the plot of Arcady. Mr Schofield confirmed that his clients are looking to engage a local architect, who is a specialist in conservation and heritage. His clients fully

understand the current position as outlined in the recent Appeal. A meeting has been held with Martyn Fulcher, the Planning Director, at NNDC and it has been agreed that a fresh application must focus on a replacement dwelling for the original bungalow, which was on the site.

5.2 A member of the public asked a question regarding timescale, Mr Schofield stated they hoped to be able to be in a position to submit a planning application (and have the associated consultation) this winter.

5.3 It was confirmed that the annex and swimming pool will remain as part of the plans going forward. A local resident stated that any first-floor balconies would cause concern for neighbours. Mr Schofield confirmed that neighbours would be consulted prior to any planning application being submitted.

5.4 A question was asked about the type and style of building, Mr Schofield confirmed that they haven't got that far along the process yet.

5.5 A member of the public stated that they welcomed the update and congratulated Mr Schofield on dealing with the process professionally. Cllr Holliday thanked Mr Schofield for attending the meeting and stated that CPC and residents looked forward to seeing the proposals. Mr Schofield was invited back to present the proposal to CPC once he was in a position to do so.

## **6. Receive and Discuss Reports**

- Police Report – Graham Gower-Smith has been appointed CPC's new Police Liaison Officer.
- County Cllr Reports – Clerk read highlights from the report which is contained in Appendix A
- NNDC Report - can be seen in full at Appendix B
- Allotments – An allotment social will be arranged for August.
- Harbour Report – Harbour Day is Tuesday 1<sup>st</sup> August.
- Village Hall Report – Fencing has been replaced around the play area, additional chicken wire will be installed. The Committee are looking at protocols for car parking overflow.

## **Public Participation**

*An opportunity for members of the public to ask questions and request to speak on agenda items*

- Fishing on the Beach. Hooks debris on the beach was discussed. Clerk to approach North Norfolk Fishing Association to raise concerns with them. Clerk to ask the beach cleaners to be more vigilant. **GH**
- The possible extension of the swimming area on the beach was discussed, Cllr Allen and Cllr High to progress. **RA/RH**
- Member of the public asked to speak on item 10 on the Agenda, this was approved.
- Lighting from The Three swallows was raised by a member of the public, dark skies are not being adhered to. Clerk to make contact. **GH**

### **7. Planning**

- The planning report for June 2023, (planning application PF/23/1361 Greystones, LA/23/1176 Manor House and PF/23/1346 Fairstead Cottage), was circulated prior to the meeting.
- The Planning Report was PROPOSED by Cllr Williamson and SECONDED by Cllr Holman and AGREED by all.
- Greystones – Concerns were raised regarding potential privacy issues from the balcony. More glazing is being installed which may have an impact on the dark skies, Cllrs therefore requested that smart glass was used on the large, glazed areas. It was AGREED to respond with NO OBJECTION.

### **8. Finance**

8.1 The payments of £1390.17, and receipts of £364.90 with an additional £235.90 from the Community Cafe were read out. They were PROPOSED by Cllr ALLEN and SECONDED by Cllr Holman and AGREED by all.

8.2 It was AGREED to purchase a new hand sewn Norfolk Flag and a cheaper Union Jack flag for the flagpole. The purchase was PROPOSED by Cllr Baker and SECONDED by Cllr Allen. Clerk to purchase the flag. **GH**

## 9. Correspondence

- 9.1 EV Charging Inspection – now taken place. Cllr Holliday updated everyone on the recent correspondence received from NCC. It was confirmed that NCC will pay for installation and upgrade existing electrical supplies. The charger would be a 7-kilo watt fast charger. NCC stated that a new connection will not be needed based on their assessment. Chargers remain the property of the landowner and third-party contributions are not essential. At the end of the trial phase, it could be run centrally, or CPC would have the opportunity to take ownership. The charger must be accessible for all members of the public. It was AGREED that a meeting should be arranged with Village Hall Committee, another village consultation was discussed. Clerk to forward correspondence to Will to share with Committee. GH
- 9.2 Noise Disturbances in the Village – CPC continue to have complaints regarding noise at nearby venues. The Environmental Health officer can be contacted out of hours for inspections. Wiveton Hall recently had a firework display, a member of the public raised concerns about how the fireworks impacted on the wildlife, e.g. calves on the marsh and the bird nesting season. It was AGREED that the Clerk would write to Wiveton Hall to ask that more consideration is given to firework displays at this time of year. GH
- 9.3 Cookes Marsh Complaint – CPC lodged a complaint to the planners at NNDC regarding the delay in a temporary stop notice being implemented. It was AGREED not to take the complaint to a Level 2, Clerk to respond stating the Council's disappointment in the lack of prompt action. GH
- 9.4 Blakeney Neighbourhood Plan Referendum for Blakeney residents will take place on 14<sup>th</sup> September 2023.
- 9.5 Interpretation Board Heritage Walk – a draft has been circulated, all comments to be feedback to the Clerk. GH
- 9.6 Parish Partnership Bids now open for 24/25 – Steps by Artemis was raised as a potential project. Clerk to chase EA for an update on the steps. GH
- 9.7 Defib Funding – It was AGREED that the Clerk will apply for grant funding for the second Defib in the village. GH

9.8 Speed Limit Review – this was rejected due to the number of objections received.

Funding has been made available to promote the route and enhance road safety.

9.9 Salthouse FP1 – The landowner has been approached by NCC to reposition the fence.

9.10 Fence at Riverside House has now been tied back.

## **10. Standing Orders**

10.1 The amended Standing Orders (as circulated prior to the meeting) were discussed.

10.2 It was AGREED that CPC waives all liability and responsibility for events and works run by the Harbour Committee. The other amendments (as circulated) will be looked at for approval at September's meeting. The above amendment was PROPOSED by Cllr High and SECONDED by Cllr Allen and AGREED by all.

## **11. Newgate Green**

11.1 The proposed works were discussed on the section of Newgate Green (outside the church) was discussed. Clerk to look into permissions required. Cllr Deane to look into logs as an alternative. Clerk to circulate designs from Norfolk County Council as soon as they are received. GH/RD

11.2 The drainage ditch adjacent to Newgate Green was discussed. Clerk to investigate ownership and arrange for the ditch to be cleared. GH

11.3 Parking on the Green was discussed, the church field will be open for big events to alleviate the pressure of parking.

11.4 The layby opposite The Three Swallows was discussed, it is important that cars do not park in the layby. A sign is needed. Clerk to write to the pub landlord regarding the parking and lighting issues. GH

## **12. Asset Register**

12.1 The asset register was discussed, any amendments were given to the Clerk, it was noted that the bench on Lime Kiln Close has been removed. Clerk to update register and put on the parish website. GH

### **13. Items to be included on the Next Agenda**

**13.1** Neighbourhood Plan, Standing Orders, Toilet on the Beach, EV charging,

**14. Time and Date of Next Meeting; 6.30pm Thursday 14<sup>th</sup> September in Cley Village Hall.**

**Meeting ended 20.07**

### **Appendix A – NCC Report**

Climate strategy approved:

An ambitious climate strategy, to support Norfolk’s move to net zero, has been agreed by the cabinet.

Retrofitting insulation in buildings, boosting sustainable transport, supporting green jobs and helping nature recover are among measures in the county council’s climate strategy, to support Norfolk’s move to become carbon neutral by 2030.

In my report as Cabinet member for environment and waste, I said “Norfolk County Council is committed to supporting Britain’s journey to net zero at the local level, doing so by showing leadership in making its estate net zero by 2030 and working with partners to help Norfolk achieve carbon neutrality.

“Working with others, not just other public sector bodies but also businesses and community groups, will be key to achieving the best outcomes for the county.”

The strategy follows the council’s commitment, made in 2019, to achieve net zero on its own estate. It aims to reduce the county council’s 2016/17 carbon emissions of 21,000 tonnes per year, which have already been halved, by 90 per cent by 2030, with the remainder offset.

But the strategy emphasises that most of Norfolk’s carbon emissions come from heating people’s homes, from transport and from land use and agriculture. It also warns that Norfolk is already seeing the effect of changed weather patterns and needs to adapt to more-frequent flooding, drought and extreme heat, and that residents, businesses and public services will all need to adapt.

Key proposals include:

- Retrofitting council buildings to take out gas and oil heating and improve insulation – and encouraging businesses, residents and other organisations to do the same
- Reducing emissions from the council’s companies, like Norse

- Supporting active and sustainable transport, including further bus improvements
- Developing the green economy, with support for green skills, sustainable tourism and businesses
- Working with the Tyndall Centre for climate change research at the University of East Anglia, to understand climate change impacts and how Norfolk might adapt to them
- Providing space for nature and developing a nature recovery strategy
- Close collaboration between public sector, business, community and voluntary groups

The council has already planted more than 260,000 trees from its one million tree target, and cabinet will hear plans in July to meet the remainder of the target.

Norfolk County Council support for Home-Start Norfolk

A Norfolk charity facing financial difficulties is set to benefit from a £90,000 grant to help it continue its work to support families with young children.

Home-Start Norfolk recruits and trains volunteers, mostly parents, to provide informal, practical and confidential support within the home to families with at least one child aged 0-5. In 2021/22 it supported approximately 330 families with 145 volunteers.

The one-off grant from Norfolk County Council and NHS Norfolk and Waveney Integrated Care Board (ICB) aims to support Home-Start Norfolk through the funding challenges which threaten its services.

A total of £60,000 is being provided by Norfolk County Council, via Children's Services and Public Health grants with £30,000 from NHS Norfolk and Waveney ICB.

The grant will be for April 2023 to March 2024 and will be overseen by Children's Services.

Children, families and professionals asked to share their views on Norfolk's SEND services

Thousands of children and young people with SEND, (Special Education Needs & Disabilities) their families, and the professionals who work with them are once again being asked to share their views and experiences to help improve services and support.

A total of 1,203 people participated in Norfolk's first wide-ranging SEND survey last year.

The feedback has been used to help drive improvements over the last 12 months, improve understanding of the issues families and professionals are facing, and find out what families want SEND service providers to prioritise.

Norfolk County Council and NHS Norfolk and Waveney Integrated Care Board (ICB) are jointly responsible for SEND provision in education, social care, and health, and also work with partners to ensure wider support is available.

a spokesperson said “We’ve shared this widely and used it to help us improve a range of services, including increasing opportunities for participation, boosting communication, working more closely with schools on SEN Support and introducing more rigorous testing of the quality of education, health and care plans (EHCPs).

“Now we want to build on that good work, particularly by encouraging more children and young people to engage with us and tell us what they think.”

The survey aims to capture responses from across different parts of the county and relating to a wide range of different needs.

It has been designed to be as easy as possible and asks questions about support, education, health, EHCPs and social care. There are separate sets of questions for: children and young people aged eight to 25; parents and carers; and professionals. The survey can be completed anonymously and should only take around 15 minutes.

The survey is open from Tuesday 9 May until 5pm on Monday 30 June. Details at [www.norfolk.gov.uk](http://www.norfolk.gov.uk)

£2 Bus Travel scheme extended  
Bus travel in many parts of Norfolk is set to stay capped at £2 a journey as part of the government’s ongoing Bus Fare Cap Grant scheme, which has now been extended to 31 October 2023.

This means that a single journey on all services run by participating operators until 31 October 2023 will continue to cost no more than £2 thanks to funding from HM Government.

In addition, the government has announced funding to freeze fares at £2.50 from November 2023 through to November 2024

The scheme is part of the Government's Help for Households campaign designed to support families through cost-of-living pressures.

The fare cap has already helped families across Norfolk facing a real squeeze on their incomes, and the news that it is to continue throughout the summer and into autumn is welcome news. This cap benefits



anyone who needs to travel about our county, and will help keep Norfolk on the move in an affordable, sustainable way.

The scheme also complements NCC work in Norfolk, as it aims to help more people travel by bus more frequently, as well as reducing carbon emissions while keeping Norfolk connected

While initially introduced only as a temporary measure, the £2 fare cap is being extended for the second time to continue helping people save money on travel. Since it started on 1 January this year, the £2 fare has encouraged more people to use the bus.

As part of £300 million to support services nationally until 2025, £160 million will be provided to local transport authorities to improve fares, services and infrastructure while £140 million will go directly to operators to help protect essential services across England.

The Department for Transport announced in September plans to invest up to £60 million to introduce the £2 bus fare cap on a single bus ticket on most services in England outside London.

## **Appendix B – NNDC Report**

'A Town and Parish Council Hub is now open to provide resources and support. For example, the Planning section covers how to comment on a planning application, conservation areas and appraisals, the NNDC Design Guide, the Empty Homes policy etc. You can find it by typing Town and Parish Councils into the search bar on NNDC's home page.

### Youth Council

The NNDC Youth council is prioritising mental health, with a focus on engaging with local schools to raise the profile of mental health support and services. They will be working with MIND to promote their services for young people.

### Planning

We're expecting the processing of planning applications held up by Nutrient Neutrality to be starting late summer.

Blakeney Neighbourhood Plan will proceed to referendum in September.

The representations on the Glaven Valley Conservation Area appraisal will be reviewed at the July Planning Policy and Built Heritage Working Party.

Enforcement has 194 live cases and are clearing the backlog of historic cases.

## Benefits

The Household Support Fund, round 4, totalling £196k, runs until the end of the year. NNDC will be proactively targeting households.

Discretionary housing payments are available to support tenancies, prevent homelessness and enable people to stay in the community.

Please get in touch with me if you would like to be referred for any benefits.

## Housing

Through a government grant of £1.2 million, NNDC has purchased 11 homes for refugee households. Long term, these will be available to households on the housing list and the homeless.

These are much needed as we have 3 homeless Ukrainian families, 2 in temporary accommodation and one family being asked to leave by their hosts.

NNDC anticipates completion of 70 affordable houses in 23-24 with 350 in the next few years.

These are also much needed as there were 2537 households on the housing list as of 31st May, with 64 households in temporary accommodation.

Eligibility criteria for warm homes grants have been simplified and more residents are eligible for energy efficiency works.

The Integrated Housing Adaptations Team is busy with contacts up 20% from last year.

We are keeping the invaluable Community Connectors through the end of April 2024. You might be interested to hear their weekly Poppyland radio show.

## Sustainable business

NNDC has received £150k and will receive £300k from the UK Shared Prosperity Fund. This will go to the North Norfolk Sustainable Communities Fund, Visit North Norfolk, the Go Digital programme for businesses and The New Anglia Local Enterprise Partnership.

NNDC has received £364k and will receive £1 million from the Rural England Prosperity Fund. A capital grant scheme to support local businesses and communities is currently being finalised.

## Property services

Project enabling works are progressing at the Albert Street conveniences, however we are waiting for a budget to be confirmed.

## Environment

Approximately 3.5 tonnes of small electrical equipment and batteries have been collected in the first few months of the scheme.

Bin collections continue to be an issue. Please contact me with problems.'

I continue to wholeheartedly support the campaign against the closure of Blakeney Surgery.