

CLEY PARISH COUNCIL

Minutes of the Virtual Meeting held on Tuesday 8th September 2020 at 6.30 p.m. via Telephone Conference Call

Attending: Cllr Holliday (Chairman), Cllr Allen (Vice-Chairman), Cllr Holman, Cllr Meadows, Cllr Williamson, Cllr High, Cllr Baker, District Cllr Karen Ward and Parish Clerk Gemma Harrison. There were two members of the public present.

1. Welcome, apologies and reasons for absence.

1.1 Cllr Holliday welcomed everyone to the virtual meeting.

1.2 No apologies were received.

2. To receive declarations of interest and requests for dispensations by Cllrs in any Agenda items listed.

2.1 None.

3. Minutes of the Parish Council meeting held on 7th July to be approved.

3.1 The minutes were circulated prior to the meeting and were PROPOSED by Cllr High as accurate and correct, this was SECONDED by Cllr Baker and AGREED by all.

4. Matters Arising

- Beau Rivage – Clerk to chase EA for a response to flood wall query. **GH**
- Old Woman's Lane – The recent fencing which was installed is not satisfactory, Clerk to chase previous response sent to Victory Homes. **GH**
- The litter bin located by the Church needs to be relocated to the Loke by the Reading Rooms. Cllr Allen and Cllr Meadows AGREED to move the bin. **RA/PM**
- Weybourne Wind Farm – There may be an opportunity through community funding to apply for a grant for electric charging points in the Village Hall Car Park. Clerk to investigate further. **GH**

5. Reports

5.1 Police report – None

5.2 North Norfolk District Cllr Karen Ward gave her report updating Cllrs with news from the District Council. NNDC have submitted their response to the Arcady Appeal and now we are waiting for a date for the Hearing to take place. We are still unsure whether it will be a virtual meeting, more details to follow.

5.3 County Councillor Sarah Butikofer was not present.

Public Participation

A member of the public asked questions regarding the barn on the marsh and why planning permission was not required. Cllr Ward explained how the proposal fitted under permitted development which meant it was exempt in its current form from requiring planning permission. Cllr Ward reassured Cllrs and members of the public present that the Enforcement Team were aware of the works being carried out and are monitoring the situation.

6. Community Toilet

6.1 The Launch of the Cley Curloo was a huge success. Many local residents attended the socially distanced event and it was also streamed live on Facebook.

6.2 The toilet was proving popular and working well. It was suggested that a larger bin would work better and that a strobe light needed to be fixed onto the disabled alarm. It was AGREED by all that the Clerk would arrange for the bin to be ordered and strobe light fitted. **GH**

6.3 The additional cleaning budget was discussed, and it was AGREED that the toilet was still popular and required cleaning every day. Cllr Allen PROPOSED that the cleaner is employed to do daily cleans on Tuesdays and Thursday until the 29th September and that the Clerk would have a maximum monthly budget of £100 to spend on toilet essentials, this was SECONDED by Cllr Holliday and AGREED by all.

7. Allotments

7.1 Allotment packs have all gone out to existing tenants along with their invoices for the next 12 months. Clerk will report further on rents received at October's meeting.

7.2 Clerk reported that Brown & Co had been in touch regarding a potential rent increase and discussions were taking place as to what this would be.

7.2 Reports have been received about people walking all over the allotments and products going missing. Cllr Holman stated we were still waiting for quotes on additional signage. Clerk to report the missing produce to PC Pegden. **GH**

8. Broadband FTTP

8.1 We have reached 48% of the target pledges needed for FTTP in Cley. Clerk to do Facebook post and letters to be posted. We have been offered some banners for promoting the scheme in the village which will be displayed in the next few weeks. **GH/VH**

9. Hilltop Working Party

9.1 A Hilltop Working Party was AGREED to take place on 1st October at 9am.

9.2 Cllr Allen left the meeting at 19.10

10. Asset Register

10.1 It is that time of year again where our assets need to be reviewed. It was AGREED that Cllr Meadows will look at the main thoroughfare of the village, Cllr Holman will look at the Allotments, Cllr High will do Newgate Green and Cllr Baker will look at the Village Hall and playing fields. **PM / JH / TB/ RH / GH**

10.2 Cllr Allen re-joined the meeting at 19.15.

11. Highways

11.1 It was AGREED that the Clerk arrange a meeting with the Highways Officer to discuss a number of highway issues in the parish, including white lines around the George, drainage at Newgate Green, yellow lines and associated orders needed in the village. **GH**

11.2 Newgate Green- re-surfacing – It was AGREED in order to progress the project further that a Fundraising Subgroup is organised to discuss potential funding opportunities. Clerk to arrange. **GH**

12. Planning

12.1 PF/20/1267 Saltmarsh Cottage – Some Cllrs have not seen the planning proposals so are unable to comment. Clerk will ask for an extension to allow for Cllrs to have time to look at the plans. **GH**

12.2 PF/20/1173 The Shieling – Cllrs all AGREED to support the proposed planning application.

12.3 PF/20/1248 – 3 Beau Rivage – Cllrs AGREED to ALL vote to OBJECT to the proposals on grounds of overdevelopment and urbanisation. Cllrs felt the proposals destroyed the character of the building and would impact on the character of the area.

12.4 No decision notices have been received.

12.5 Cllr Holliday PROPOSED the above planning responses, this was SECONDED by Cllr Allen and AGREED by all. Clerk to forward Saltmarsh planning proposals to Cllr Baker and Cllr High for their comments. **GH**

12.6 Update on the barn on the marsh. No further development can take place until a planning application has been received by NNDC. Cllr Ward agreed to request an independent site check on the measurements of the building.

12.7 Reforms to Planning. The local CPRE team in North Norfolk are putting together a paper in response to the Planning White Paper which is currently out at consultation. Cllr Ward agreed to share their response with us along with her own. All Cllrs fully supported the idea of collaborating responses with Blakeney Parish Council. **VH/GH**

13. Correspondence

13.1 Bins Beau Rivage – A meeting has been arranged for 16th September with residents to discuss bins. **VH**

13.2 NWT – update on meeting, larger dog bin not permitted by NNDC. Clerk to chase for an update regarding the points raised in the meeting held with NWT in August. **GH**

13.3 ANOB management plan – Clerk to put together a statement of what CPC want to see achieved. **GH**

13.4 Parking at the bottom of Old Woman's Lane – it was AGREED by all that the planting should now take place. **RA TB**

13.5 Silver Sunday celebration – circulated prior to the meeting.

13.6 The Mill footpath. Clerk to ask for waymark discs to go on the posts to ensure footpath users can easily follow the footpath. GH

13.7 AONB expanding the AONB, Glaven Valley Conservation Area, boundary proposals are what was suggested. CPC discussed supporting the expansion, Cllr Allen has reservations as he was concerned about new fishing restrictions.

13.8 The Age Concern Bus is taking people to Fakenham to do their shopping from Cley. Running with 5 Cley Residents.

13.9 Electric Charging Points- Cllr Ward agreed to pass onto the Clerk details of two consultants locally who would be able to advise us further on installing electric charging points in the Village Hall Car Park. Cllr Allen to lead the project, item to go onto the next Agenda. GH

14. Financial Matters

14.1 The financial statement including cash book and bank reconciliation was circulated prior to the meeting, the bank reconciliation can be seen at Appendix A. On a PROPOSAL by Cllr Holliday and SECONDED by Cllr Holliday and AGREED by all the finances were AGREED. GH

15. Dark Skies event postponed due to COVID 19.

16. Items for next agenda

16.1 Harbour, Hilltop, Business Plan, Asset Register, Electric Charging Points and Budget.

Appendix A

Cley Parish Council
Bank Reconciliation Sep Meeting

Community Account

Balance C/F - £6750.22

Receipts - £4038.58

Transfers Out - £3948

Payments - £1824.68

Balance - £5016.12**Fundraising Account**Balance C/F 1st April - £19159.81

Receipts - £1309.88

Transfers in- £6748

Payments - £ 25862.47

Balance – £1355.22

Cley Loo Balance	£536.77
Allotment Balance	£10.00
Newgate Green Balance	£808.45

Business Premium Account

Balance C/F £2587.09

Receipts - £0.00

Transfers in - £2533.64 (Cley Loo reimbursed by VAT receipt)

Payments - £0.00

Balance - £5120.73

TOTAL IN BANK - £11,492.07