

**Minutes of the Cley Parish Council Meeting**  
**held on Thursday 29<sup>th</sup> September 2022**  
**at 7p.m. at Cley Village Hall**

**Attending:** Cllr Holliday (Chairman and NNDC District Cllr), Cllr Allen (Vice-Chairman), Cllr High, Cllr Williamson, Cllr Baker, Cllr Meadows, Cllr Holman and Parish Clerk Gemma Harrison.

22 Members of public present

**1. Welcome and to consider apologies and reasons for absence**

1.1 A minute's silence was held in memory of the Late Queen Elizabeth II. The full proclamation for the King can be viewed on the Cley Parish Council website, God Save the King.

1.2 Cllr Holliday welcomed everyone to the meeting, an especially big welcome to Cllr Holman who returned after a short illness.

1.3 Apologies were received from County Cllr Eric Vardy and NNDC Officer Dulcie Walsh.

**2. To receive declarations of interest and requests for dispensations by councillors in any of the agenda items listed.**

2.1 Cllr Holman and Cllr Holliday declared an interest in The Gables planning application as both live near the property. Cllr High declared an interest in Newgate Green.

**3. Minutes of the Parish Council meeting held on Thursday 8<sup>th</sup> September 2022 to be approved.**

3.1 Minutes from 8<sup>th</sup> September were circulated prior to the meeting and AGREED by all present.

**4. Matters Arising on the Minutes (for information only and not included on the agenda)**

4.1 The Neighbourhood Plan is ongoing with meetings taking place with various consultants.

4.2 Swimming Posts – these have been reported and we wait for an update from NNDC on whether they can be moved.

**5. Guest Speaker: Dulcie Walsh (NNDC Energy Officer) on Warm Home Grants and energy efficiency**

5.1 Dulcie has given her apologies and as such this item has been deferred to October's meeting.

## 6. Receive and Discuss Reports

6.1 Police Report – None Received.

6.2 District Council Report – Cllr Holliday’s report was circulated prior to the meeting. Cllr Holliday gave an overview of her report and in particular gave some details about the Coast Resilience Grant Fund and shared some ideas of that it could be spent on. Clerk to submit a grant application for a new tap and water barrels for Cley allotments. **GH**

6.3 County Councillor Report – This report was circulated prior to the meeting.

6.4 Harbour Report – The report was circulated prior to the meeting, Simon Read was present and gave an update on recent events.

6.5 Allotments – Report was circulated prior to the meeting. An update was given by the Clerk whereby it was confirmed that there were still a number of outstanding allotment rents. Clerk to chase payments. **GH**

6.6 Village Hall Report – Circulated prior to the meeting.

### ***Public Participation***

- A resident reported an uneven footpath surface especially around the manhole cover on FP14 by the Coast Road. It was reported that two residents have fallen in this area and a request was made for it to be looked at urgently. Clerk to report to Highways. **GH**
- A resident requested that the *H bar* on the hump is repainted white, as it is badly faded, the pavement in this area is also very overgrown. Clerk to report to Highways. **GH**
- A resident raised a concern that a number of bins are being permanently stored outside properties on the street. Areas listed of concern were The Fairstead, Beau Rivage and Mariners Hard. It was reported that the bins were not only an obstruction to the road/ pavement but would frequently blow over when empty. Clerk explained that CPC had worked hard to previously resolve the issues with the bins on Beau Rivage but would look at the problem again along with the other sites mentioned. Clerk to contact NNDC and NCC for advice. **GH**
- It was reported that parking on the hump has got worse, this is due to people moving the cones. It was AGREED that the remaining cones in the shed could be used in this area, (see 7.2 below)
- A resident enquired whether there was an update regarding the water run off down Taylors Loke. It was AGREED that the loke will be strimmed. **GH**

- It was reported that the Bus stop sign at the top of Beach Road was leaning over and the signpost on Glandford Road was still missing. Clerk to report bus stop sign and ask Highways for an estimated installation date for missing sign. **GH**
  - It was reported that the Soakaway needed unblocking at the Saltpan. Clerk to report. **GH**
- It was reported that the diversion signs in place in the village had no purpose as no work was taking place. Clerk to report to Highways. **GH**

## **7. Traffic Management Cley**

7.1 An updated plan has been received from NCC displaying the proposed location of the yellow lines in Cley. Cllr Holliday and the Clerk met with Highways to discuss the plan and any alternatives available. A summary of the discussion and an updated plan will be available on the Parish Council website shortly. The matter will then be discussed at October's Parish Council Meeting.

7.2 It was AGREED all useable cones should be put out with the Hump area given priority. Cllr Williamson and Cllr Meadows to arrange for this to be done. **RW/CM**

7.3 Clerk to ask Steve White to provide a post for the second SAM2 to enable it to be installed. **GH**

## **8. Planning**

8.1 To discuss any planning applications received.

- PF/22/1843 West Cottage, New Road, Cley. – Cllrs were concerned about the Public Footpath. It was AGREED to defer the application and contact PROW at NCC to seek their views. Cllrs were keen to have a site visit. Clerk to arrange. **GH**
- PF/22/1779 Marsh Cottage, Newgate Green – The windows will be replaced with wooden windows and as such a new application is expected.
- PF/22/2045 The Gables, Church Lane – Clerk to request a Site Visit. **GH**

## **9. Finance**

9.1 The payments, receipts and bank reconciliation for the month of July and August were circulated prior to the meeting. The Bank Reconciliation can be seen at Appendix A. The financial statement and the payments for £2759.97 were PROPOSED by Cllr Holliday and SECONDED by Cllr High and AGREED by all.

9.2 The hire of a skip for £252 was PROPOSED by Cllr Williamson and SECONDED BY Cllr Baker and AGREED by all. The skip will be delivered adjacent to the allotment stall for Monday 10<sup>th</sup> October 2022.

*Cllr Holman left the meeting at 19.39*

## **10. Correspondence**

10.1 The Swallows – concerns have been raised by residents about future works planned for the pub garden and parking. Clerk to arrange a meeting with Punch Taverns to discuss concerns raised. GH

10.2 Cley Quay – A letter has been received regarding the Harbour Committee, Clerk to meet with Simon to arrange a meeting to discuss. GH

10.3 Norfolk Parish Movement for an OTN – it was AGREED to CPC to support OTN and send a letter to the MP (as circulated with the original email) GH

10.4 NDR (link road) consultation – The consultation closes at Midnight on Sunday 9<sup>th</sup> October. Clerk to put the link on the website with a link to the consultation. GH

10.5 Hornsea 3 consultation Community Funding – funding consultation ends 7<sup>th</sup> November 2022.

10.6 Resilience Forum / Emergency Plan – Fire, power cuts. A discussion was held on whether CPC needed an emergency plan or to collate details of the vulnerable and full-time residents in case of an emergency. Clerk to investigate creating an emergency telephone list to be circulated to residents. GH

10.7 Freecycle on Fairstead – Reports have been received that the freecycle stand is unsightly and it was AGREED that a meeting should take place with the owner to discuss what could be done to tidy the area up. GH

10.8 Cutting of Village Lokes – The Lokes will be cut again on Monday 3<sup>rd</sup> October by Cllr Allen and Roy Williamson. RA/RW

10.9 Power Outages – There have been lots of unplanned power cuts recently. UK power Networks have confirmed that they will be undertaking a major project to cut back trees over power lines in the area to reduce the amount of unplanned power cuts. Residents will be informed by letter prior to any works taking place. Everyone is encouraged to register as a priority customer so that they will be supplied with hot water etc. in the event of any prolonged power cuts.

10.10 9 Old Woman's Lane / rental housing – It was confirmed that 9 Old Womans Lane will remain in the existing housing stock of Victory Homes and will be re-rented.

10.11 West Bank - Installation of a new bench – NWT plan on putting a new bench halfway down west bank. Everyone AGREED that a bench should be installed here, Cllrs requested a garden style bench was used. Clerk to update NWT. GH

10.12 Walsey Hills – Bird ringing – An email has been received regarding Walsey Hills. The land in question is in Salthouse, Clerk to respond. GH

10.13 Signage for the toilet and circular walk. Improved signage has been requested for the toilet, the Village Hall Car Park and the NCC Circular Walk. Clerk to contact Trails to ask for some improved signage. Clerk to investigate more appropriate signage for the car park and toilet.

## **11. Electric Vehicle Charging**

11.1 The grant funding expected has been withdrawn. It was AGREED not to pursue for the time being.

## **12. Campervan Overnight Restrictions**

12.1 Cllrs discussed overnight camping restrictions on Beach Road and it was AGREED that CPC should request 3 signs from NNDC (as shown in the meeting) for the bottom of Beach Road before you get to the car park, top of Beach Road and in the Layby further down. Cllr Holliday to request sign. VH

## **13. The Hangs**

13.1 There is still no signage on The Hangs, NCC will look to erect signage as soon as the path appears on the Definitive Map. There has been a sign installed by the landowner which is confusing. It was AGREED that the Clerk should write to the landowner to ask that the paths remain accessible at all times and to encourage them to display some temporary footpath signage. GH

## **14. Late events at Barn Drift**

14.1 Cllr Holliday and the Clerk met with the landowner whereby it was agreed that events would only be allowed to go on to 2.30am if there was some sound proofing. Cllrs were not keen on this suggestion and asked that all events held at Barn Drift finish at midnight regardless of sound proofing. The Clerk was asked to put the out of hours number for NNDC on the website to make it easier for residents to report noise disturbances. Clerk to report back to landowner. GH

**15. Civility and Respect Pledge**

15.1 The NALC Civility and Respect Pledge (circulated prior to the meeting) was PROPOSED by Cllr Holliday and SECONDED by Cllr Allen. It was AGREED the CPC Code of conduct needs updating. GH look at this policy and all policies for updating.

**16. Bollards on Town Yard**

16.1 CPC to discuss additional bollards being placed on Town Yard, Highways have already looked at said they do not support any further bollards being installed. Cllrs AGREED with Highways and stated they would prefer not to see any further bollards installed on Town Yard.

**17. Items to be included on the Next Agenda** – Neighbourhood Plan, Dulcie Walsh NNDC Warmer Homes, Traffic Management, Hilltop and Local Government Elections, toilet on the beach.

**18. Time and Date of Next Meeting; 6.30pm Thursday 13<sup>th</sup> October 2022 in Cley Village Hall.**

**Meeting ended at 20.29**

## Appendix A

### Cley Parish Council

7 September 2022 (2022-2023)

Prepared by:

Approved by: Date:

Date:

Name and Role (Clerk/RFO etc)

Name and Role (RFO/Chair of Finance etc)

<b>Bank Reconciliation at 07/09/2022</b>		
Cash in Hand 01/04/2022		
<b>ADD</b>		
Receipts 01/04/2022 - 07/09/2022	13,496.78	<b>A</b>
<b>SUBTRACT</b>	11,463.69	
Payments 01/04/2022 - 07/09/2022		
<b>Cash in Hand 07/09/2022</b> (per Cash Book)		
24,960.47		
16,146.19		
<b>8,814.28</b>		
Cash in hand per Bank Statements	0.00	<b>B</b>
Less unrepresented payments	5,312.74	
Plus unrepresented receipts	5,124.13	
<b>Adjusted Bank Balance</b>	1,949.41	
<b>12,386.28</b>		
3,572.00		
<b>8,814.28</b>		
8,814.28		
<b>A = B Checks out OK</b>		

Petty Cash 07/09/2022 Community Account 2 07/09/2022 Business Premium Account 07/09/2022

Community Account 1 07/09/2022