

CLEY PARISH COUNCIL

7 Bridge Close, Cromer, Norfolk, NR27 0FJ
Parish Clerk/RFO: Gemma Harrison Tel 01263 513269 07812384889
E-mail clerk.cley@gmail.com

Councillors,

You are summoned to attend the Annual Parish Council Meeting, which will take place following the Annual Parish Meeting at **6.00pm** on Thursday 9th May 2024 at Cley Village Hall, The Fairstead.

Gemma Harrison
Parish Clerk/RFO

2nd May 2024

AGENDA

ANNUAL PARISH COUNCIL MEETING

- 1. Election of Chairman for the following year. Chairman to sign declaration of office.**
- 2. Election of Vice- Chairman for the following year. Vice Chairman to sign declaration of office.**
- 3. To receive declarations of Interest and requests for dispensations by councillors in any of the agenda items listed.**
- 4. Minutes of the Parish Council meeting held on 11th April 2024 to be approved.**
- 5. Matters Arising on the Minutes (for information only and not included on the Agenda).**
 - Toilet Signage at Picnic Fayre and Town Yard.
- 6. Guest Speaker – Landowner (and planning consultant) to give an update on the proposed development at Woodcock Yard.**
- 7. Reports**
 - 7.1 Receive and Discuss Reports.**
 - Police Report
 - District and County Cllr Reports
 - Allotments
 - Harbour Report
 - Village Hall Report

Public Participation

An opportunity for members of the public to ask questions and request to speak on agenda items

8. Planning

- 8.1 To agree the April Planning Report (circulated prior to the meeting) namely PF/24/0747 Cookes Marsh and updates on the Lawful development Certificate for Cookes Marsh and Clare Cottage.**
- 8.2 Clerk to report any planning applications which have been received since the agenda has been published.**

9. Finance

- 9.1 To receive payments, receipts, and bank reconciliation for the month of April.**

- 9.2 To receive an update on the Internal Audit.
- 9.3 To approve Section 1 of the AGAR statement.
- 9.4 To approve Section 2 of the AGAR Statement.
- 9.5 To approve and note the Notice of Public Rights.
- 9.6 To agree a review of the Asset Register.
- 9.7 To discuss and agree payroll services going forward.
- 9.8 To agree to purchase a bench in memory of Ruby Johnson.
- 9.9 To discuss the quote for a new bin on the Quay.

10. General Power of Competence

- 10.1 To agree to adopt GPC for the financial year 2024/25.

11. Correspondence

- 11.1 Anglian Water – continued trucking.
- 11.2 Artemis Steps and handrail.
- 11.3 Fence Obstruction Coast Path.
- 11.4 Potholes Beach Road.
- 11.5 New requirements to register birds.
- 11.6 Coast Road Accident – damage to village gate.

12. Newgate Green

- 12.1 To receive an update from the meeting with NCC Highways and agree an amended specification for the proposed works.
- 12.2 To discuss introducing a bylaw restricting parking on Newgate Green.

13. Footpath Clearance

- 13.1 To agree the works needed for Post Office Loke.
- 13.2 Coast Path Clearance (Working Party).

14. Cley Neighbourhood Plan

- 14.1 To receive an update on the Cley Neighbourhood Plan.

15. Items to be included on the Next Agenda

- 16. Time and Date of Next Meeting; Thursday 13th June 6.30pm in Cley Village Hall.**