

# CLEY PARISH COUNCIL

7 Bridge Close, Cromer, Norfolk, NR27 0FJ  
Parish Clerk/RFO: Gemma Harrison Tel 01263 513269 07812384889  
Email: clerk.cley@gmail.com

Dear Councillors,

You are summoned to the Annual Parish Council Meeting of Cley Parish Council on **Thursday 11th May 2023** (following the Annual Parish Meeting at 6.30pm). The meeting will be held at Cley Village Hall.

Gemma Harrison  
Parish Clerk/RFO

2<sup>nd</sup> May 2023

## A G E N D A

1. **Election of Chairman for the following year. Chairman to sign declaration of acceptance of office.**
2. **Election of Vice-Chairman for the following year**
3. **Welcome and to consider apologies and reasons for absence.**
4. **To receive declarations of Interest and requests for dispensation by Councillors in any of the agenda items listed.**
5. **Minutes of the Parish Council meeting held on 13<sup>th</sup> April to be approved and signed.**
6. **Matters Arising on the Minutes (for information only and not included on the Agenda)**
  - Coronation Celebrations
  - Heritage Walk
  - Road Closures
  - Community Café
  - Neighbourhood Plan
7. **Receive Reports**
  - 7.1 Police
  - 7.2 County/District Cllr reports
  - 7.3 Allotments
  - 7.4 Harbour Committee Report
  - 7.5 Village Hall

### ***Public Participation***

**An opportunity for members of the public to ask questions (3 mins per person)**

## **8. General Power of Competence**

8.1 To agree to adopt GPC for the financial year 23/22

## **9. Planning**

9.1 To discuss the Planning Report for April, namely;

- PF/23/0853 – Woodcock Yard, Holt Road

## **10. Finance**

10.1 Agree April's Financial Statement.

10.2 To update Cllrs on the Internal Audit

10.3 To approve Section 1 of the AGAR

10.4 To approve Section 2 of the AGAR

10.5 To approve and note the Notice of Public Rights.

10.6 To agree a review of the Asset Register.

## **11. Correspondence - to discuss correspondence received, anything received after the agenda has been published will be reported direct to the meeting.**

11.1 Cleanliness in the Village – email from local resident

11.2 Hedge along Glandford Road.

11.3 Overgrown Bench near Saltpan – now cleared.

11.4 Footpath from George to the Harbour

11.5 The condition of the footpaths to Hilltop.

11.6 Damaged wall on the corner of Bridgefoot Lane and Glandford Road.

## **12. To agree the Co-option Policy (circulated prior to the meeting).**

12.1 To agree the methodology for co-opting a Cllr (to fill the current vacancy) on to the Parish Council.

## **13. The Norfolk Community Biodiversity Awards 2023- Toad Watch**

13.1 To discuss putting the Cley Toad Watch Group forward for an award.

13.2 To discuss the permanent signage CPC have been offered for the Toad Watch.

## **14. To discuss recent noise disturbances in the Village**

14.1 To discuss and agree actions on how best to tackle any noise disturbance in the village.

## **15. Newgate Green**

15.1 To discuss the Newgate Green Restoration Project.

## **16. Community Toilet Maintenance**

16.1 To discuss the maintenance for the Community Toilet.

## **17. Items for inclusion on the next agenda**

## **18. To note the date of the Next Parish Council meeting Thursday 8<sup>th</sup> June 2023**